

Expense Report

ニコロデオ

1 Chome-1-83 Shimorenjaku, Mitaka

EXPENSE REPORT TOTAL

\$1,290.70

Name:	Dede Pickles	Purpose:	Annual Sales Seminar	Mileage Rate:	\$0.50/mile
Dept:	Sales	Start Date:	2/10/07	Meal Rate:	\$30.00/day
Position:	Managing Director	End Date:	2/28/07	Hotel Rate:	\$200.00/night
Manager:	Name	Approved By:	Cheryl Chase		

HOTEL	TRANSPORT/MILEAGE
\$445.00	\$745.70
MEALS	OTHER
\$75.00	\$25.00

Date	Account	Description	Hotel	Meals	Transport	Start	End	Mileage	Other	Total
4/27/08	Sales & Marketing	Drive to airport/flight			\$428.00	11,378.5 mi.	11,456.2 mi.	\$38.85		\$466.85
4/29/08	Sales & Marketing	Hotel (2 nights)	\$445.00		\$225.00					\$670.00
7/25/02	Meeting Expense	Convention Fees							\$25.00	\$25.00
9/5/18	Meeting	Meals		\$30.00						\$30.00
9/8/91	Travel	Meals & Taxi		\$30.00	\$15.00					\$45.00
4/7/20	Hotel	Meals		\$15.00						\$15.00
12/12/12	Travel	Drive from airport				11,456.2 mi.	11,533.9 mi.	\$38.85		\$38.85